

**Johns Hopkins University Police Accountability Board**  
**Monday, September 12, 2022**

**Accountability Board members:**

Noah Patton	Present
Cynthia Gross	Present
Edward Kangethe	Present
Sonja Merchant-Jones	Present
Doris Minor-Terrell	Present
Lorraine Dean	Present
P. Logan Weygandt	Absent
Michael Wilkinson	Present
Katie O’Conor	Present
Elise Favia	Present
Terri Massie-Burrell	Absent
Thomas Judge	Absent

**Johns Hopkins Staff present:**

1. Branville G. Bard, Jr.
2. Jarron Jackson
3. Liam Haviv
4. LaTicia Douglas
5. Jennifer Mielke
6. Kathleen Stewart (minutes)
7. Gus Sentementes (Livestream Technician)

**Opening**

A regular meeting of the Johns Hopkins University Police Accountability Board was called to order at 6:01 p.m. on Monday, September 12, 2022, via Zoom. The meeting was broadcast live via toll-free call-in and on the [Accountability Board meetings live-stream webpage](#).

**1. Welcome & Introductions**

Edward Kangethe, JHPD accountability board member, welcomed everyone to the meeting, including those who were viewing via the livestream. Kangethe expressed pleasure in meeting and speaking with the board members and is looking forward to working with everyone.

The new board members were asked to introduce themselves.

Michael Wilkinson and Elise Favia introduced themselves as student board members. Wilkinson shared that he is currently co-chair of the Graduate Representative Organization for the Homewood campus. Dr. Katie O’Conor introduced herself as a returning faculty board member. O’Conor shared that she was part of the original board members.

**2. Approval of Prior Meeting Minutes**

Kangethe requested approval of the June 27<sup>th</sup> minutes. A motion to approve was put forth by Michael Wilkinson and seconded by Elise Favia. The motion carried unanimously.

Kangethe requested approval of the August 8<sup>th</sup> minutes. Favia proposed an amendment to add “neurodivergent communities” to her question, “What experience does 21 CP have working with and helping departments figure out how to navigate issues affecting minority communities, not only with

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racial issues but particularly my interest is in issues that affect disability communities, and particularly the areas of mental health?”

A motion to approve the minutes with the amendment was put forth by Wilkinson and seconded by O’Conor. The motion carried unanimously.

**3. Set-up of the Ad Hoc Agenda-Setting Committee**

Dr. Lorraine Dean explained that the ad hoc agenda-setting committee is responsible for developing meeting agendas, requesting external resources on behalf of the board, and contacting and arranging for speakers when needed. Agenda items are currently being emailed to Kangethe, Dean, Gross, Minor Terrell, and Weygandt. Proposed agenda items should be emailed to ([accountabilityboard@jhu.edu](mailto:accountabilityboard@jhu.edu)) or suggested at the end of a meeting during the open discussion period. An existing list of agenda items is included at the end of each set of meeting minutes.

**4. Updates from VP Bard – History of the MOU**

During the June Board meeting, I shared that one of the first steps in establishing the JHPD is to enter into a memorandum of understanding (MOU) with the Baltimore Police Department. MOUs are common and detail key operational procedures and jurisdiction. Earlier this month, the exchange of ideas began regarding what should be included in the MOU. Once the draft is completed, we will share it with the board and the broader Johns Hopkins and Baltimore community. The draft will be posted on our website for thirty days for public comment, and after that, it will be shared with the City Council for an additional thirty-30 review and comment period.

Before finalizing the document, we have committed to holding three public forums to discuss the MOU. The purpose of these meetings is to inform the community about the MOU and solicit feedback.

1. Homewood Campus, September 22<sup>nd</sup>, Shriver Hall
2. East Baltimore Campus, September 29<sup>th</sup>, JHH Turner Auditorium
3. Virtual, September 30<sup>th</sup> via live stream

At each town hall, we will start by outlining the purpose of the meeting, which is to obtain public feedback on the draft MOU and explain how that feedback will be used, followed by an overview of the MOU. The presenter will note the statutory language, which is not subject to edit.

Most of the agenda will be devoted to small-group breakout sessions to discuss community feedback, which will be facilitated by Erricka Bridgeford, Executive Director of the Baltimore Community Mediation Center.

After we’ve completed the town halls, community feedback from the town halls, the public safety website, the accountability board, and other sources will be compiled into a report by our consultants, 21CP Solutions, and then posted to the public safety website. I want to ensure the community is aware of the feedback we receive and how it is incorporated into the final MOU and JHPD policy.

Dr. Bard noted that parts of the MOU cannot be changed per the terms of the statute. Regarding incorporating community feedback, many of the questions and comments may be more suitable for policy creation.

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Wilkinson stated that the Board should redline the MOU as a group and provide feedback unanimously.

Board members asked clarifying questions regarding editing the MOU, submitting the board's comments as a group, as individuals, or with a breakdown of those in favor/opposed to specific edits.

Dr. Board stated that the mode of feedback on the MOU is at the board's discretion.

The board expressed interest in reviewing all policies and procedures. Dr. Bard commented that many other advisory and oversight boards have bylaws that govern their processes, which is helpful for consistency. The board will continue this conversation offline.

Dr. Bard clarified that once the MOU has been reviewed and comments/feedback received, the updated document will go to City Council for another 30-day review and comment period.

Dr. Bard also reminded the Board of its requirement to hold an annual public meeting to solicit feedback and suggested that the MOU would be a good topic for public feedback.

#### **5. Communications Plan**

The board discussed establishing an ad hoc communications committee to address emails and other information received by the board. Obtaining separate email accounts was discussed, as the [accountabilityboard@jhu.edu](mailto:accountabilityboard@jhu.edu) account belongs to Johns Hopkins University, and there is an issue with non-employees accessing sensitive information. The board expressed a need to operate independently.

Dr. Bard reiterated that the university would cover costs associated with establishing board email accounts and hiring a dedicated clerical staff.

If interested, the board was asked to submit a proposal for a clerical staff position. In the interim, the [accountabilityboard@jhu.edu](mailto:accountabilityboard@jhu.edu) email account will be set for each sender to receive an auto-response stating that their email was received and will be forwarded to the board.

During the May and June meetings, it was established that a weekly digest would be sent on Mondays to include all emails received from the prior week. The board is responsible for responding to those emails unless otherwise noted.

Dean motioned to create a communications committee, which Minor-Terrell seconded. The motion carried unanimously. Members will volunteer for the committee through email.

#### **6. Board Meeting Schedule**

A discussion was opened regarding upcoming meetings, and a suggestion was made that the ad hoc agenda-setting committee send out a survey for 2023 board meeting dates and times. Gross and Minor-Terrell volunteered to lead this effort.

A request was made for the ad hoc committee to look into holding a board retreat for relationship building. Douglas will forward the survey monkey poll that was previously sent to request board member availability for a retreat.

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**7. Open Discussion**

A request was made for the full board to review the legislation and documents relevant to the accountability board regarding its governing structure and level of authority. The board would also like to revisit its purpose. The board will hold these discussions during the retreat and at the October board meeting.

Question – Can the annual public meeting be counted as a mandatory quarterly meeting, or should it be a separate meeting?

Answer – The legislation was briefly reviewed and states, “The accountability board must hold at least one public meeting each year to seek input on police department policies, procedures, and training from community members of Baltimore City.” There was no specific language about holding a separate meeting.

Meeting frequency was discussed. A poll was previously conducted, and it was decided that the board would hold monthly meetings temporarily for 2022, and the meeting schedule would be revisited for 2023. Because MOU negotiations have begun, initial policy and procedures are in progress. Monthly meetings should be maintained for now and reviewed as things progress.

Dean volunteered to send a group email to initiate the board’s communications plan discussion.

Gross reiterated the need to write a proposal for a dedicated accountability board administrative person. Ed Kangethe volunteered to take the lead on the administrative piece.

**Action Items**

- Creation of Communications Committee
- Board proposal request for a dedicated administrative/clerical position

**Closing**

- A motion to adjourn was proposed by Michael Wilkinson and seconded by Noah Patton
- The meeting was adjourned at 7:30 pm

**Agenda Topics Proposed by Board Members for Future Meetings**

- Maryland Legislative Landscape, incl. Law Enforcement Officer’s Bill of Rights and relevant changes
- JH’s ongoing public safety interventions and efforts
- Further discussion on benchmarking / peer efforts
- Crime Data Tracking
- Invite a CRB (Civilian Review Board) representative to discuss the CRB’s relationship with the JHPDAB
- Legislative Review – What does the legislation say regarding our roles? (possibly Stephanie Smith speaker)
- Continuation of Bylaws discussion

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**Accountability Board Upcoming Meeting Schedule (2022 calendar year)**

- Monthly Meeting: October 17, 2022, 6:00 – 7:30pm
- Monthly Meeting: November 16, 2022, 6:00 – 7:30pm
- Monthly Meeting: December 12, 2022, 6:00 – 7:30pm